

Message Text

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INFO OCT-01 SSO-00 ISO-00 /011 R

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DRAFTED BY: S/S-O: CHEILEMAN

APPROVED BY: S/S-O: PJOHNSON

S/S-EX: JMORAN (SUBS)

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FM SECSTATE WASHDC

TO USDEL RIYADH IMMEDIATE

INFO AMEMBASSY JIDDA PRIORITY

AMEMBASSY CAIRO

C O N F I D E N T I A L STATE 214692

FOLLOWING RE SUPPORT REQUIREMENTS IS REPEATED TO
YOU AT THE REQUEST OF S/S-S IN CAIRO.

FOLLOWING REPEAT STATE 214692 ACTION CAIRO AMMAN TEL AVIVT
DAMASCUS AND ALSO SENT TO ALGIERS RABAT 29 SEP

QUOTE

C O N F I D E N T I A L STATE 214692

E.O. 11652: GDS

TAGS: OVIP (KISSINLER, HENRY A.)

SUBJECT: SECVISIT - FUNDING

1. APPROPRIATION 1950522; ALLOTMENT 5K-1001-7: CHARGE
THE FOLLOWING, ND ONLY THE FOLLOWING, TO THIS ALLOTMENT:

A. ALL COSTS FOR LODGING, MEALS AND INCIDENTALS FOR THE
SECRETARY,

AND FOR ANY OTHER PARTY MEMBER SPECIFICALLY AUTHORIZED BY
SUBSEQUENT MESSAGE(S).

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B. REPRESENTATION FUNCTIONS HOSTED BY THE SECRETARY.

C. COST OF MEALS FOR LOCALS AND MARINE SECURITY GUARDS WORKING IN SUPPORT OF THE VISIT WHO MUST WORK SHIFTS IN EXCESS OF EIGHT HOURS. SPECIAL ARRANGEMENTS SHOULD BE MADE WITH HOTEL SO THAT THESE COSTS DO NOT APPEAR ON CONTROL ROOM BILL.

D. VOUCHERING INSTRUCTIONS: VOUCHERS FOR EXPENSES CHARGED TO THIS ALLOTMENT SHOULD BE CLASSIFIED, "CONFIDENTIAL - PURSUANT TO 31 USC, SECTION 105-RS291". IN ADDITION TO THE REQUIREMENTS FOR REPORTING EXPENDITURES UNDER FS-477 PROCEDURES, ONE COPY EACH OF THE VOUCHER AND SUPPORTING DOCUMENTS AND RECEIPTED BILLS SHOULD BE FORWARDED TO THE

EXECUTIVE DIRECTOR, S/S-EX.

2. APPROPRIATION 1950113; ALLOTMENT 1001; OBLIGATION 502110-010101; OBJECT 2589: THE FOLLOWING EXPENSES INCURRED FOR STATE, REPEAT STATE, PERSONNEL ACCOMPANYING THE SECRETARY OR FOR STATE MEMBERS OF SECRETARIAT AND SY ADVANCE TEAMS SHOULD BE CHARGED TO THIS ALLOTMENT:

A. BASIC COST OF HOTEL ROOMS, INCLUDING TAXES BUT EXCLUSIVE OF ALL CHARGES FOR RESTAURANT, LAUNDRY OR SIMILAR PERSONAL SERVICE CHARGES WHICH WILL BE FOR THE PERSONAL ACCOUNT OF THE OCCUPANT WHO WILL BE RESPONSIBLE FOR SETTLING WITH THE HOTEL BEFORE DEPARTURE.

B. COST OF ALL HOTEL ROOMS USED FOR OFFICES, CONTROL ROOMS ETC. INSTRUCT HOTEL MANAGEMENT NOT REPEAT NOT TO ACCEPT ANY FOOD OR BEVERAGE CHARGES TO THESE ROOMS.

C. VOUCHERING INSTRUCTIONS: COPIES OF ALL OBLIGATING DOCUMENTS TOGETHER WITH COPIES OF ALL PAID BILLS SHOULD BE FORWARDED TO THE EXECUTIVE DIRECTOR, S/S-EX.

3. APPROPRIATION 1950113; ALLOTMENT 2034: THE FOLLOWING EXPENSES INCURRED FOR US SECRET SERVICE (USSS), NATIONAL CONFIDENTIAL
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SECURITY COUNCIL (NSC) AND WHITE HOUSE COMMUNICATIONS AGENCY (WHCA) PERSONNEL BOTH ACCOMPANYING SECRETARY OR MEMBERS OF ADVANCE TEAMS, SHOULD BE CHARGED TO THIS ALLOTMENT:

A. BASIC COST OF HOTEL ROOMS INCLUDING TAXES BUT EXCLUSIVE OF RESTAURANT, LAUNDRY EC., CHARGES WHICH ARE FOR THE PERSONAL ACCOUNT OF THE OCCUPANT.

B. COST OF HOTEL ROOMS USED BY THE USSS AND WHCA FOR

OFFICIAL PURPOSES AND FOR CAR RENTALS WHEN AUTHORIZED BY THE SENIOR USSS/WHCA REPRESENTATIVES.

C. FOR ALL CHARGES AGAINST THIS ALLOTMENT SEPARATE, REPEAT SEPARATE, FS-477S FOR NSC, USSS AND WHCA WITH SUPPORTING DOCUMENTS AND RECEIPTED BILLS SHOULD BE FORWARDED TO THE DEPARTMENT, ATTN: BF/FS, MR. KEN DAY.

4. PRESS: MEMBERS OF THE PRESS ACCOMPANYING THE SECRETARY ARE INDIVIDUALLY RESPONSIBLE FOR PAYING HOTEL BILLS.

5. AIRCRAFT CREW: CREW MEMBERS FROM THE SECRETARY'S AIRCRAFT AND CREW MEMBERS OF ANY OTHER AIRCRAFT USED IN SUPPORT OF THE VISIT ARE INDIVIDUALLY RESPONSIBLE FOR PAYING HOTEL BILLS.

6. OTHER EXPENSES:

A. ALL THE COSTS FOR TDY PERSONNEL USED IN SUPPORT OF THE VISIT WILL BE BORNE BY THE REGIONAL BUREAU.

B. EXPENSES INCURRED FOR (I) AMERICAN AND FIL OVERTIME; (II) VEHICLE RENTALS; (III) EQUIPMENT RENTALS; (IV) PRINTING; (V) SUPPLIES; AND (VI) REPRESENTATION FUNCTIONS HOSTED BY EMBASSY OFFICERS IN HONOR OF THE SECRETARY AND PARTY ARE ALL CHARGEABLE TO THE POST'S ALLOTMENTS.

7. TO AVOID MISUNDERSTANDINGS, BILLING PROCEDURES SHOULD
O
DISCUSSED IN DETAIL IN ADVANCE OF THE VISIT WITH THE HOTEL MANAGEMENT TO INSURE THAT ALL ITEMS ARE APPROPRIATE.
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ATELY CHARGED. SPECIFICALLY, TO EXPEDITE CHECK-OUTS, ASK HOTEL TO PREPARE IN ADVANCE AND MAINTAIN FOLIOS FOR (A) ROOM CHARGES TO BE PAID BY POST AND (B) PERSONAL CHARGES TO BE PAID BY OCCUPANT.

8. ANY QUESTIONS REGARDING FUNDING OF THE VISIT SHOULD BE DIRECTED TO S/S-EX OR DISCUSSED WITH THE ADMINISTRATIVE OFFICER ACCOMPANYING THE PARTY. KISSINGER UNQUOTE INGERSOLL

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